



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral
Dhaka Power Distribution Company Ltd.
www.dpdc.gov.bd
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.25.010.18.44

Date: 12/1/2022

Office Order

With the approval of the authority, Mr. Md. Mahbub Alam Mollah (Employee ID - 21566), Sub Assistant Engineer, office of the Executive Engineer, NOCS Sitalakhya is being allowed 08 (eight) days of ex-Bangladesh leave from January 15, 2022 to January 22, 2022 (or 08 days from the start of the journey, including travel time) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to India.

Conditions:

- I. The ex-Bangladesh leave will be adjusted/ deducted from his accumulated earned leave;
- II. He will draw his pay and allowances in local currency;
- III. He will not stay abroad beyond the approved period;
- IV. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s), to be arranged locally by his controlling office(s).

12-1-2022

Md Rowich Uddin
Manager(HR), Employee
Management
(Administration), Human
Resources, DPDC.

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27.87.0000.404.25.010.18.44/1(16)

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Distribution (Not according to seniority):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance), DPDC.
- 2) General Manager (HR)/ Chief Engineer, NOCS, South, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, NOCS Circle Fatulla, DPDC.
- 4) Executive Engineer, NOCS Sitalakhya, DPDC.
- 5) Controller of Foreign Currency, Bangladesh Bank.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 8) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 9) The High Commission of India, Dhaka, Bangladesh.
- 10) Mr. Md. Mahbub Alam Mollah, Sub Assistant Engineer, office of the Executive Engineer, NOCS Sitalakhya, DPDC.
- 11) Office copy/ Master file/ Personal file.



12-1-2022

Fazle Rabbi
Deputy Manager (HR)