



ঢাকা পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড

DHAKA POWER DISTRIBUTION COMPANY LIMITED

(An Enterprise of the Government of the People's Republic of Bangladesh)

Office of the
Deputy General Manager
Employee Management (Admin.), HR
Biddut Bhaban, 3rd Floor
1, Abdul Gani Road, Dhaka-1000.
E-mail: dgmhrema@dpdc.org.bd

Memo No.: 87.404.427.08.02.067.2014(36).6444

Date: 20.12.2018

OFFICE ORDER

With the approval of the authority, Mr. Md. Lutfor Rahman, Junior Assistant Manager (Technical), office of the Executive Engineer, NOCS Ramna Division, DPDC is being allowed 03 (Three) days of ex-Bangladesh leave from January 06, 2019 to January 08, 2019 (or 03 days from the starting day of leave) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to Thailand.

Conditions:

- I. The ex-Bangladesh leave will be adjusted/ deducted from his accumulated earned leave;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further;
- IV. He will bear all the expenses related to this visit, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s) to be arranged locally by his controlling office(s).

This order of the above-mentioned ex-Bangladesh travel is being issued in partial modification of the office order bearing the number: 87.404.427.08.02.067.2014(36).4534, dated: 30.07.2018.


Md. Moniruzzaman

DGM, Employee Management (Administration)

Human Resources, DPDC.

Phone: 880-2-9550295.

Distribution (Not on the basis of rank/position):

1. Executive Director (Administration & HR/ Engineering/ Operations/ Finance), DPDC.
2. Company Secretary/ General Manager (HR)/ Chief Engineer, NOCS Central Zone, DPDC.
3. CCO to Managing Director/ Superintending Engineer, NOCS Ramna Circle, DPDC.
4. Executive Engineer, NOCS Ramna Division, DPDC.
5. Controller of Foreign Currency, Bangladesh Bank.
6. Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
7. Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
8. Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka.
9. The Royal Thai Embassy, Dhaka, Bangladesh.
10. Mr. Md. Lutfor Rahman, Junior Assistant Manager (Technical), office of the Executive Engineer, NOCS Ramna Division, DPDC.
11. Office copy/ Master file.