



ঢাকা পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড

DHAKA POWER DISTRIBUTION COMPANY LIMITED

(An Enterprise of the Government of the People's Republic of Bangladesh)

Office of the
Deputy General Manager
Employee Management (Admin.), HR
Biddut Bhaban, 3rd Floor
1, Abdul Gan Road, Dhaka-1000.
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Memo No.: 87.404.427.08.01.067.2008(164).19

Date: 03/01/2019

OFFICE ORDER

With the approval of the authority, Mr. Mohammed Mojibur Rahman, Sub-Assistant Engineer, office of the Executive Engineer, Grid North-2, DPDC is being allowed 15 (Fifteen) days of ex-Bangladesh leave from January 07, 2019 to January 21, 2019 (or 15 days from the starting day of leave) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to Saudi Arabia for pilgrimage (Umrah Hajj).

Conditions:

- I. The ex-Bangladesh leave will be adjusted/ deducted from his accumulated earned leave;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further;
- IV. He will bear all the expenses related to this visit, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s) to be arranged locally by his controlling office(s).


Md. Moniruzzaman

DGM, Employee Management (Administration)

Human Resources, DPDC.

Phone: 880-2-9550295.

Distribution (Not on the basis of rank/position):

1. Executive Director (Administration & HR/ Engineering/ Operations/ Finance), DPDC.
2. Company Secretary/ General Manager, HR/ Chief Engineer, Grid, DPDC.
3. CCO to Managing Director/ Superintending Engineer, Grid (North), DPDC.
4. Executive Engineer, Grid North-2, DPDC.
5. Controller of Foreign Currency, Bangladesh Bank.
6. Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
7. Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
8. Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka.
9. The Embassy of KSA, Dhaka, Bangladesh.
10. Mr. Mohammed Mojibur Rahman, Sub-Assistant Engineer, office of the Executive Engineer, Grid North-2, DPDC.
11. Office copy/ Master file.